



TASKE FORCE, INC.

1013 Main Street
Keokuk, IA 52632

319-524-8767
www.taskeforce.com

EMPLOYMENT APPLICATION

ACCEPTING APPLICATIONS ON TUESDAYS AND THURSDAYS ONLY – 9 AM TO 4 PM OR BY APPOINTMENT

PERSONAL INFORMATION

LAST NAME: _____ FIRST NAME: _____ M.I.: _____

STREET ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

CELL PHONE: _____ EMAIL ADDRESS: _____

DATE AVAILABLE: _____ SSN: _____ DESIRED SALARY: _____

POSITION APPLIED FOR: _____

ARE YOU A CITIZEN OF THE UNITED STATES? YES NO | IF NO, ARE YOU AUTHORIZED TO WORK IN THE U.S.? YES NO

HAVE YOU EVER WORKED FOR TASKE FORCE, INC. IN THE PAST? YES NO | IF SO, WHEN? _____

ARE YOU 18 YEARS OF AGE OR OLDER? YES NO | ARE YOU CURRENTLY EMPLOYED? YES NO

EDUCATION HISTORY

HIGH SCHOOL/GED: _____ ADDRESS: _____

FROM _____ TO _____ DID YOU GRADUATE? YES NO DEGREE: _____

COLLEGE/TECH: _____ ADDRESS: _____

FROM _____ TO _____ DID YOU GRADUATE? YES NO DEGREE: _____

PRODUCTION/CONSTRUCTION SKILLS

SKILLED

- ___ General Labor
- ___ Concrete
- ___ Carpenter
- ___ Plumber
- ___ Electrician
- ___ Welder
- ___ HVAC
- ___ Machinist
- ___ Demolition
- ___ Mechanic
- ___ Construction
- ___ Painter
- ___ Heights

FACTORY

- ___ Production Line
- ___ Machine Operator
- ___ Quality Control
- ___ Packaging
- ___ Inspector
- ___ Tape Measure
- ___ Micrometer
- ___ Caliper

MAINTENANCE

- ___ Building Repair
- ___ Machine Repair
- ___ Floor Care
- ___ Landscape
- ___ Lawn Care
- ___ Janitorial
- ___ Hotel Cleaning

EQUIPMENT

- ___ Backhoe
- ___ Bulldozer
- ___ Outside Forklift
- ___ Crane
- ___ Drill
- ___ Saw
- ___ Nail Gun
- ___ Jack Hammer

SUPPLIES AVAILABLE

- ___ Gloves
- ___ Safety Glasses
- ___ Steel Toe Boots
- ___ Tools
- ___ Fluorescent Vest
- ___ Hard Hat

WAREHOUSE

- ___ Computer Skills
- ___ Receiving
- ___ Shipping
- ___ Load/Unload
- ___ Hand Jack
- ___ Forklift
- ___ Inventory

DRIVERS LICENSE

- ___ License
- ___ CDL-A
- ___ CDL-B
- ___ CDL-C
- ___ Tractor Trailer
- ___ Delivery Truck
- ___ Delivery Van
- ___ Transportation

FULL-TIME: Yes or No

PART-TIME: Yes or No

OVERTIME: Yes or No

HOURS/WEEK: _____

SHIFT PREFERENCE:

__ 1 __ 2 __ 3



* CONTINUED *

PREVIOUS EMPLOYMENT

COMPANY: _____ ADDRESS: _____ PHONE: _____

REASON FOR LEAVING: _____

JOB TITLE: _____ START DATE: _____ END DATE: _____

COMPANY: _____ ADDRESS: _____ PHONE: _____

REASON FOR LEAVING: _____

JOB TITLE: _____ START DATE: _____ END DATE: _____

COMPANY: _____ ADDRESS: _____ PHONE: _____

REASON FOR LEAVING: _____

JOB TITLE: _____ START DATE: _____ END DATE: _____

REFERENCES

Please list three references. Do not include any relatives.

NAME: _____ PHONE: _____

NAME: _____ PHONE: _____

NAME: _____ PHONE: _____

EEO STATEMENT

Taske' Force, Inc. provides equal opportunities to all employees and applicants for employment without regard to race, color, religion, sex, origin, age, marital status, citizenship, disability, status or any other protected status. The policy governs all areas of employment at Taske' Force, Inc., including recruiting, hiring, assignments, promotions, compensation, benefits, discipline and terminations.

AGREED UPON CONDITIONS OF EMPLOYMENT

I hereby authorize Taske Force, Inc. and/or its agents to make an independent investigation of my background, references, character, past employment, education, credit history, adult criminal or police records, and motor vehicle records including records maintained by both public and private organizations for the purpose of confirming the information contained on my application. I agree to submit a drug screen upon request and release Taske Force, Inc. and its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the above referenced sources used. I understand that employment by Taske Force, Inc. is "at-will," meaning that either I or Taske Force, Inc. can terminate employment relations at any time.

The following is my true and complete legal name and all information provided is true and correct to the best of my knowledge.

SIGNATURE: _____ DATE: _____

REFERRED BY: _____

TASKE FORCE, INC. OFFICE USE ONLY

TF: 1 2 3 4

Court records:

Child Support: Yes or No